

## Using Edulink One

Shortly, you will receive an email from “OPGS Office”, this email will contain your username and password that you will need to log in to Edulink One. This will be replacing the SIMS Parent App once the entire school has converted over.

To access the website, please go to the following address:

<https://www2.edulinkone.com/#!/login>

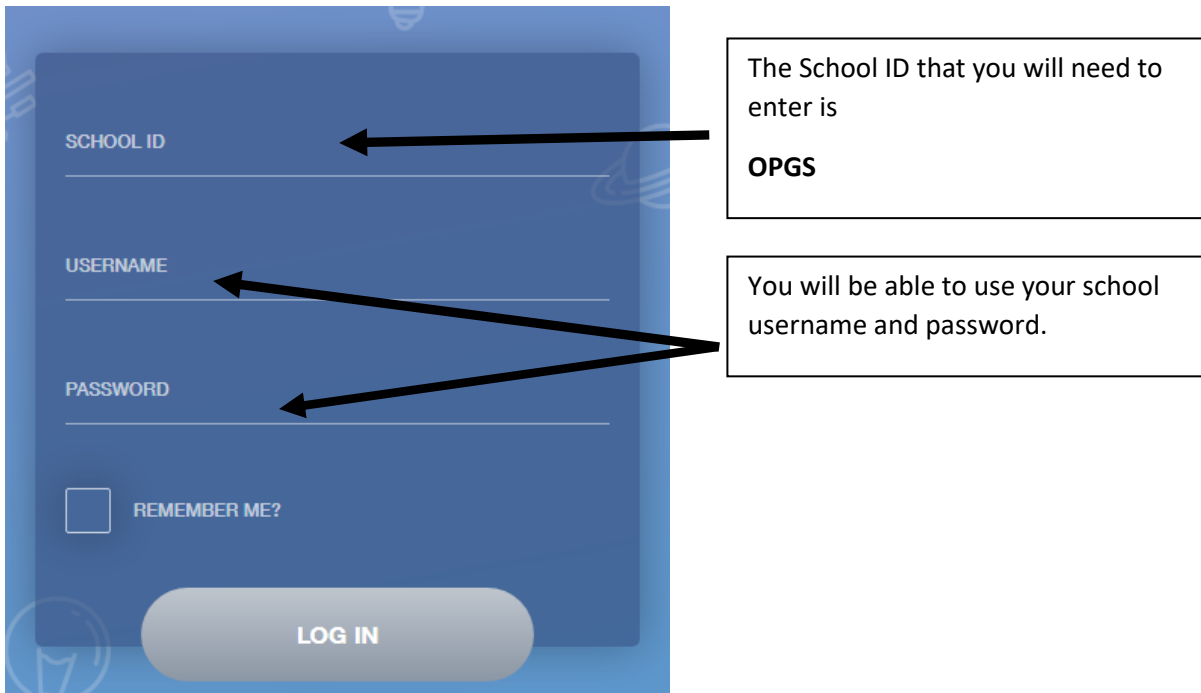
If you are looking to install the app on your phone. Go to your relevant app store (this app is available on both IOS and Android).

The app icon looks like:



## Logging in

To log in, you will be presented with the following login page (using the website).



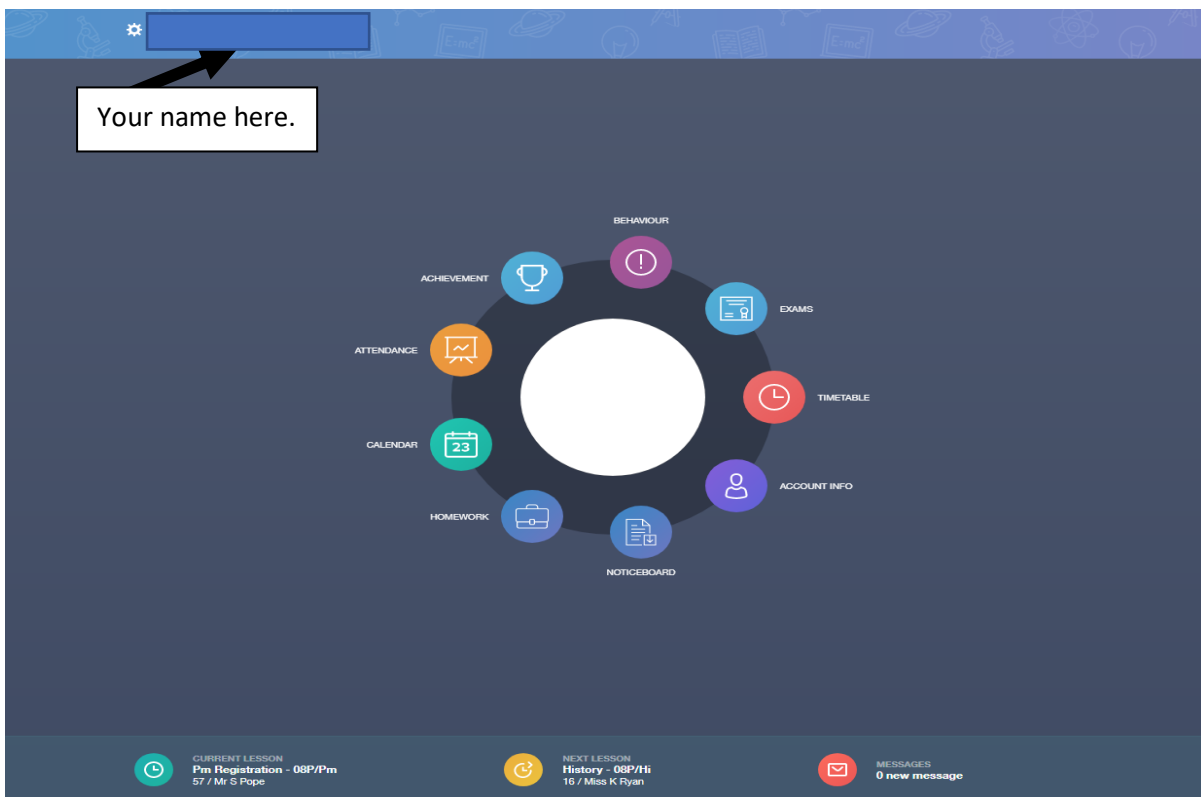
The screenshot shows a login form with the following fields and elements:

- SCHOOL ID**: A text input field with an arrow pointing to it from a callout box.
- USERNAME**: A text input field with an arrow pointing to it from a callout box.
- PASSWORD**: A text input field with an arrow pointing to it from a callout box.
- REMEMBER ME?**: A checkbox.
- LOG IN**: A large, rounded button at the bottom.

Callout boxes provide additional information:

- The School ID that you will need to enter is **OPGS**.
- You will be able to use your school username and password.

When you log in you will be presented with this screen.



The dashboard features a central circular menu with the following icons and labels:

- ACHIEVEMENT (Cup icon)
- ATTENDANCE (Attendance sheet icon)
- CALENDAR (Calendar icon with '23')
- HOMEWORK (Briefcase icon)
- NOTICEBOARD (Noticeboard icon)
- BEHAVIOUR (Warning sign icon)
- EXAMS (Exam sheet icon)
- TIMETABLE (Clock icon)
- ACCOUNT INFO (User profile icon)

At the top left, there is a settings gear icon and a blue box containing the text "Your name here." with an arrow pointing to it.

The bottom navigation bar includes:

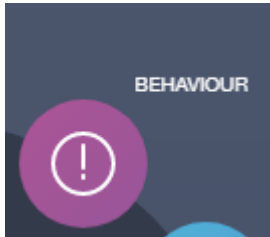
- CURRENT LESSON**: Pm Registration - 08P/Pm, 57 / Mr S Pope
- NEXT LESSON**: History - 08P/Hi, 16 / Miss K Ryan
- MESSAGES**: 0 new message

When you log in on the app, you will be presented with a different main menu screen.

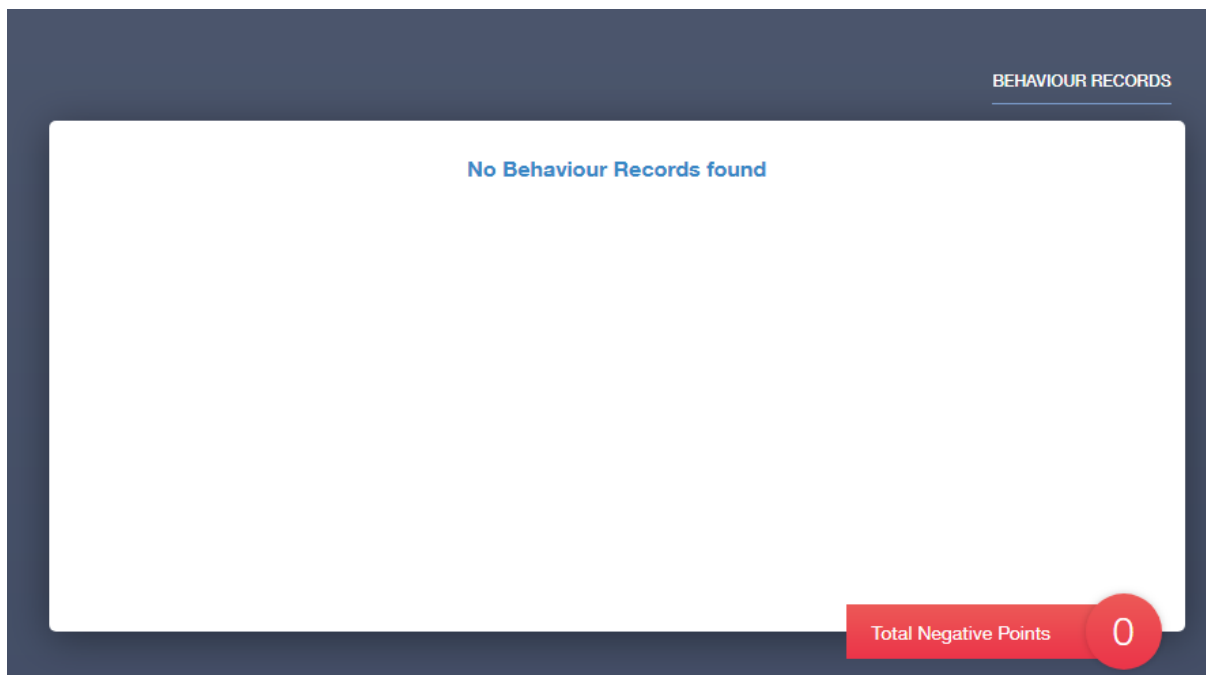


## **Behaviour**

To view behaviour points given, on the main menu, click on the “Behaviour” icon.



If any behaviour points have been given to you, they will be listed in this section.

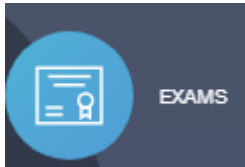


If you have any behaviour points, in this list, you will be able to see the date and time of when the behaviour point was given, the teacher that gave the child the behaviour point, the location and status of the behaviour point. Also how many behaviour points was given for the incident that occurred.

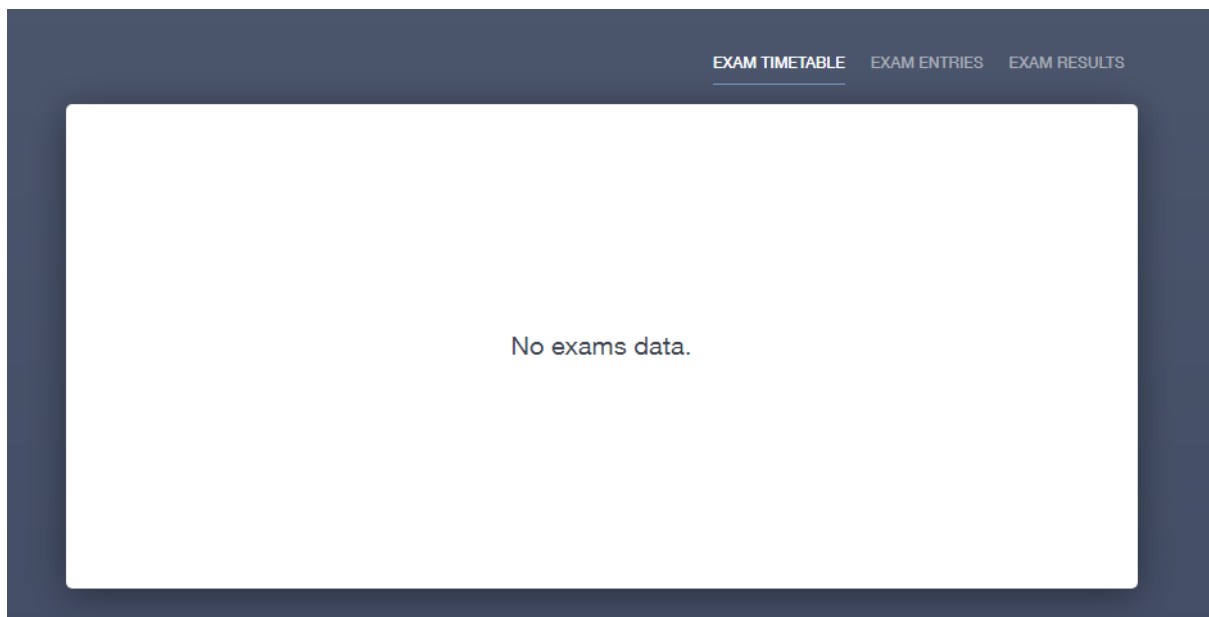
To go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.

## Exams

If you are undertaking any exams you will be able to see these under the “Exam” section on the main menu.



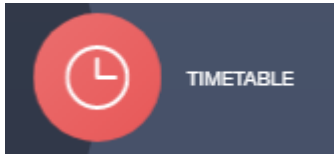
In this section you will be able to see your exam timetable, your exam entries and if you have received any of their exam results, they will be displayed in this section.



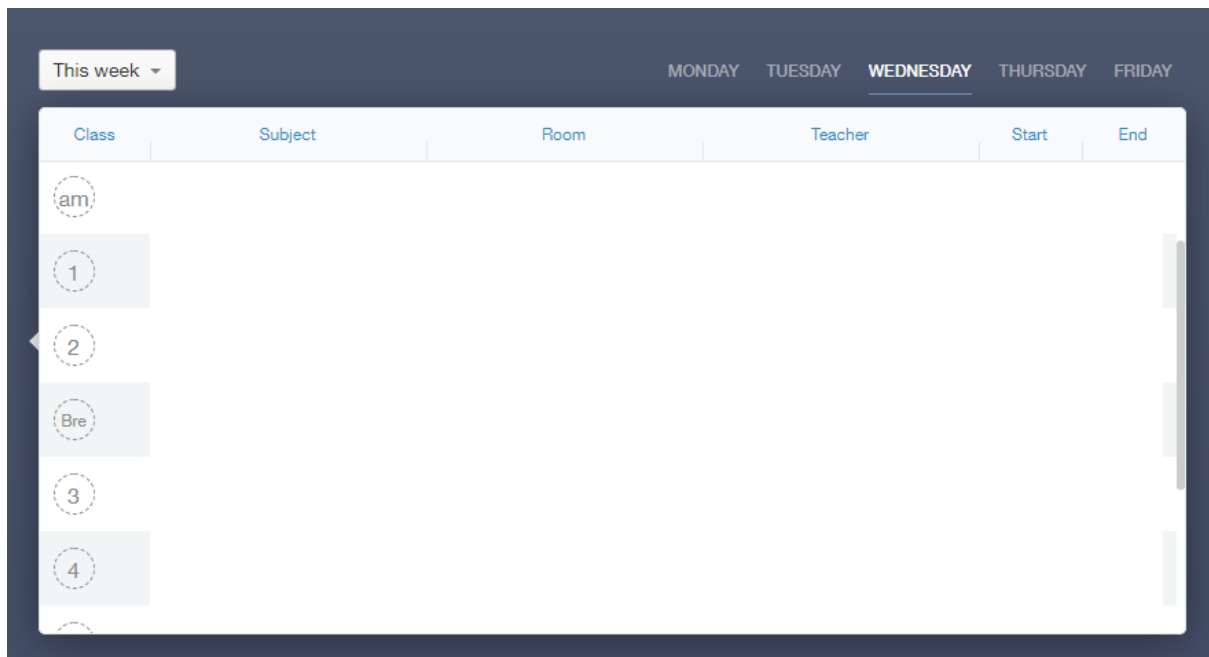
Again, to go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.

## Timetable

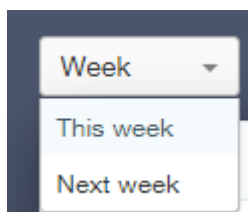
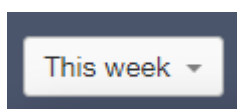
To view your timetable click on the “Timetable” icon on the main menu.



Once within the timetable section you will be able to see your full timetable for the week.



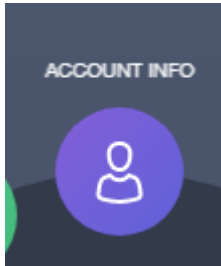
You are also able to view the following week’s timetable by clicking on the dropdown box just above the timetable.



Again, to go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.

## **Account Info**

You can check that the information that we hold on you is correct by clicking on the “Account Info” on the home page.



You will be displayed information on you such as:

- Address
- Post Code
- Gender
- Year
- Form Group
- Form Tutor
- Date of Birth
- Phone Number (this will be the phone numbers provided when registered, normally home number)
- Email
- Community / House

To go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.

## **Noticeboard**

To view any notices that have been published by the school. Click on the “Noticeboard” icon on the main homepage.

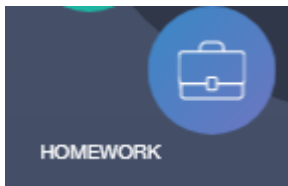


Again, to go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.

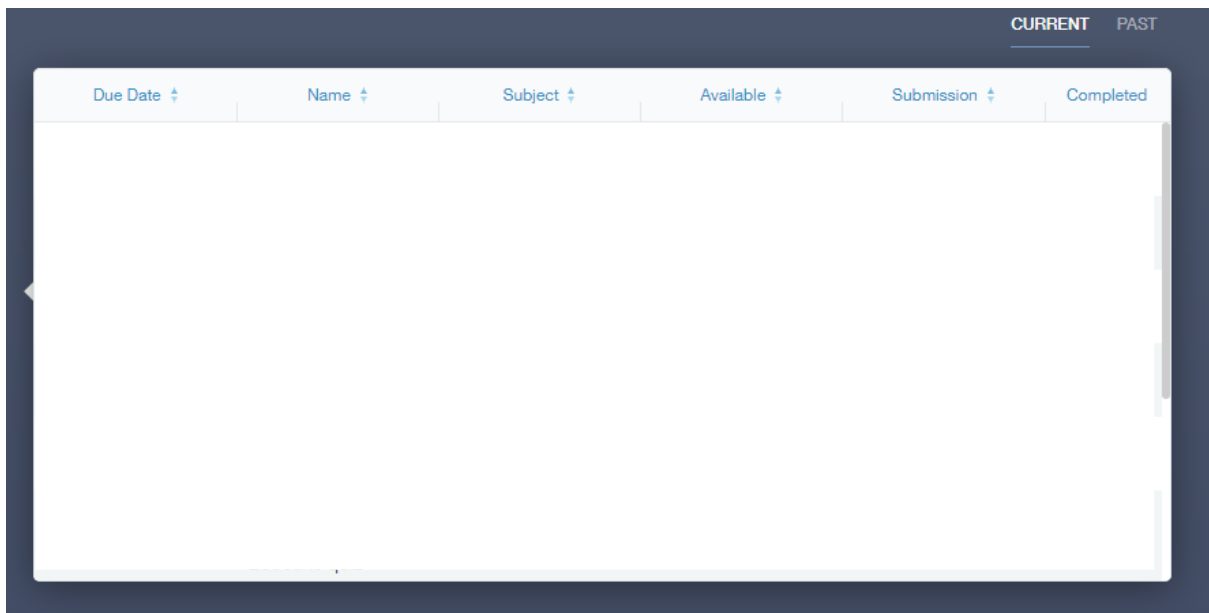


## Homework

To view your homework that has been set by their teachers, click on the “Homework” icon on the main menu.



In this section you will be able to see homework set.



The screenshot shows a dark blue interface with a table of homework items. At the top right, there are two tabs: "CURRENT" (underlined) and "PAST". The table has six columns: "Due Date", "Name", "Subject", "Available", "Submission", and "Completed". Each column header has a small up/down arrow. The table body is currently empty. On the left side of the table, there is a white left-pointing arrow.

Due Date	Name	Subject	Available	Submission	Completed
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Again, to go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.

## Calendar

To check any upcoming events happening, term dates or parents' evenings, click on the "Calendar" icon on the main menu.



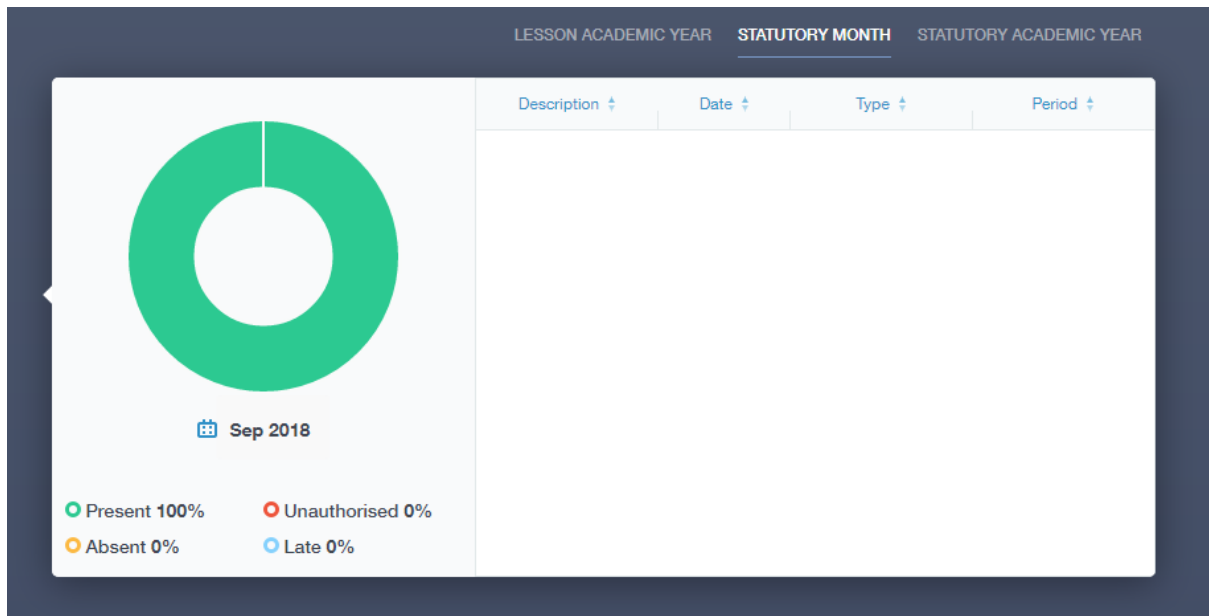
Again, to go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.

## Attendance

To view your attendance, click on the "Attendance" icon on the main menu.



Once you are in this section you will be able to view your attendance per lesson, their attendance for the month and their attendance for the academic month.



Again, to go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.

## Achievement

This section is very much the same as viewing the behaviour points.

To view achievement points given, on the main menu, click on the “Achievement” icon.



If any achievement points have been given to you, they will be listed in this section.

The screenshot shows a table interface for viewing achievement points. The table has five columns: "Type & Date", "Comment & Teacher", "Activity & Info", "Award", and "Points". The table is currently empty. At the bottom right of the table, there is a green badge that says "Total Achievements Points 66".

Type & Date	Comment & Teacher	Activity & Info	Award	Points
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Total Achievements Points 66

If you have any achievement points, in this list, you will be able to see the date and time of when the achievement point was given, the teacher that gave the child the achievement point, the location and status of the achievement point. Also how many achievement points was given for the incident that occurred.

Again, to go back to the main menu there is a left arrow on the left hand side of the screen to take you back to the main menu.